



## **Enrolment Agreement – Brassall State School**

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of children enrolled at Brassall State School.

### ***Responsibility of children to:***

- attend school regularly, on time, ready to learn, with the correct resources, and take part in school activities for the whole of the school day
- act at all times with respect and show tolerance towards other children and staff
- work hard and comply with requests or directions from the principal and staff
- abide by school rules, meet homework requirements and wear school's uniform
- respect the school environment and property.

### ***Responsibility of parents to:***

- ensure children attend school regularly, on time, ready to learn and take part in school activities for the whole of the school day
- ensure children have the appropriate resources required by the school
- let the school know if there are any problems that may affect the child's ability to learn eg. health issues, death in family, coping with school events
- inform school of reason for any absence
- notify school of change of contact details
- attend open evenings and parent/teacher interviews
- maintain communication channels with the school eg. newsletters
- treat all members of the school community eg school staff, parents and children with respect and tolerance
- support the authority and discipline of the school
- meet financial obligations to the school in a timely manner eg. paying of Resource Contribution, excursion costs, sport costs etc.
- return to Brassall State School all school property in good condition eg. library books, home readers. All lost resources to be paid for.
- use appropriate "Parent Waiting Areas" while waiting to collect children from school
- seek permission from the Principal to access school grounds out of school hours.

### ***Responsibility of school to:***

- develop each individual child's talent as fully as possible
- inform parents and carers regularly about how their children are progressing
- inform children, parents and carers about what the teachers aim to teach the children each term
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all children
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school's expectations regarding the responsible behaviour plan for students and the school's dress code policy
- ensure that the parent is aware of the school's record-keeping policy including the creation of a transfer note should the child enrol at another school
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents on any major issues affecting children
- treat children and parents with respect and tolerance.



I accept the rules and regulations of the Brassall State School as stated in the school policies that have been provided to me as follows:

- ☐ Responsible Behaviour Plan for Students
- ☐ Student Dress Code
- ☐ Homework Policy
- ☐ School charges and contributions
- ☐ Student usage of internet, intranet and extranet
- ☐ Absences
- ☐ School Excursions
- ☐ Complaints management
- ☐ Parent to provide written notification if child is not to participate in the school's Religious Education Program
- ☐ School Chaplain
- ☐ Consent to use Copyright Material, Image, Recording or Name
- ☐ Appropriate Use of Mobile Telephones and other Electronic Equipment by Students

I acknowledge that information about the school's current programs and services has been explained to me.

Student Signature:

Parent/Carer Signature:

On behalf of Brassall State School

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